

TERMS OF REFERENCE (TOR) FOR INDIVIDUAL CONSULTANTS AND PROFESSIONALS
INSTITUTE OF ENTREPRENEURSHIP DEVELOPMENT, LUCKNOW, UTTAR PRADESH
DIVISIONAL TECHNICAL RESOURCE PERSON – COVID RESPONSE

Position: Divisional Technical Resource Person
Number of Position: 05 (Five)
<p>Qualification:</p> <p>Post-graduate degree in relevant field (such as Social Work / Family and Child Welfare / Human Development / Development Studies / Rural Development / Rural Management / Law / Social Sciences).</p>
<p>Specialized knowledge/experience required for the assignment:</p> <p>At least five years relevant demonstrated experiences in implementation, management, monitoring and supervision of child protection programme including CP system strengthening, improving institutional care, alternative care, case management, gate keeping, community awareness, ending violence against children and women, training, and capacity building of related functionaries. Good understanding of child protection related national laws and international instruments, guidelines and standards, legislations and flagship programmes/schemes including Juvenile Justice (Care and Protection of Children) Act, POCSO Act, the prohibition of child marriage Act, Child Protection Services, One Stop Centre, Mahila Shakti Kendra, Beti Bachao Beti Padhao, family strengthening programme, and other related social protection schemes. Experience of facilitating divisional/district level consultation, workshop and training. Experience on drafting circular, concept note, working papers and framing SoPs, Guidelines on system strengthening, alternative care, case management, gatekeeping, family strengthening, diversion, restorative justice, GBV, and EVACW. Demonstrated experience in developing, facilitating/delivering interactive/participatory training sessions in the area of childcare, alternative care, safeguarding, adolescent empowerment, GBV, EVACW and writing quality report. Knowledge and experience of working with the government, UN System and I/NGO will be an added advantage. Understanding of local context and government structures and knowledge of Hindi writing/typing are desirable.</p>
<p>Objective of the assignment:</p> <p>The purpose of this position is to provide technical support to divisional commissioner / district administration in overall strengthening of child protection system across the division / district, support district administration in development and implementation of COVID-19 response and migration plan. The specific objectives include:</p> <ul style="list-style-type: none"> • Provide support to the Department of Women and Child Development (GoUP) and UNICEF in overall strengthening of child protection system, family-based care, alternative care especially non-institutional care, gate keeping, adolescent empowerment and EVACW. • Review, draw and formulate strategies and provide technical support (guidance note, compliance matrix, note on monitoring mechanism) to district administration/DPO office in

proper implementation of various adolescents empowerment, child protection and child marriage related legislations, policies, schemes and programmes.

- Support District Child Protection Unit in coordination and convergence with other line departments including Health, ICDS, Education, MSK, Youth and Sports, Pachayatiraj, Rural Development, Police/WCPO/WPL, etc in addressing the issues of children/adolescent, GBV, EVAC and COVID-19 responses.

Job Description:

1. Technical support to the state nodal department in strengthening capacities of child protection functionaries on effective implementation and monitoring of child protection legislation, policies, programme, utilization of allocated resources in district.

- Support District Child Protection Unit in coordination and convergence with line department in development of joint plan of action in addressing issues of adolescent empowerment, ending violence against children and women (EVAC), gender-based violence (GBV).
- Overall support to WCD, ICDS, Police, DLSA, JJB, CWC, DCPU, OSC, MSK, CCIs, SJPU, AHTU, CFPS in capacity gap assessment, developing capacity building plan, coordination with resource person and organizing training of related official and functionaries.
- Prepare improvement plan and share it with DCPU and impart orientation and handholding support to the related functionaries for improved functioning of DCPU, CCI, SJPU, AHTU, OSC, Child Labour Taskforce, CWC and JJB operational in the district.
- Participate in quarterly/monthly review meeting and provide technical inputs in implementation of child protection laws and programmes and schemes in the district.
- Tracking monthly progress, gather data/information from the districts, compile and collate data/information, generate report and share it with nodal department and higher authority.

2. Technical support in enhancing capacities of stakeholders to develop, strengthen implementation and monitor family/community-based care and protection and rehabilitation of children in conflict with law, children without family care and those who are victims of violence and exploitation.

- Provide onsite training to the CCIs functionaries in implementation and compliance of standard of care in CCIs as per JJ Act, rules, guideline and norms in line with COVID-19 prevention and management.
- Organize capacity enhancement programme/onsite training to functionaries on Best Interest Assessment (BIA) and Best Interest Determination (BID) and case management, referral service.
- Strengthen capacities through training, sharing guidance note, best practices with the key functionaries to promote alternative/family-based care in the district - sponsorship,

foster care and linkages with other social protection schemes in the district.

- Provide guidance, sharing of prototypes, and handholding support in improving quality of SIR, SBR, ICP and case management by CWC, JJB, CCIs, DCPU, SJPU, AHTU as per the Standards, Norms and SoP in selected CCIs.
- Provide coordination support to DCPU in aftercare programme including linkages of inmates with living skills and skilling for jobs.
- Support DCPU in designing and implementation of family strengthening programme to protect vulnerable children from family separation, trafficking, and child labour.
- Compilation of case studies and best practices and sharing it with DCPU, nodal department and IED.

3. Support State nodal departments in effective implementation of ongoing schemes and programmes including MSK, OSC, BBBP, strengthen adolescent platforms through guidance note, compliance matrix, joint planning, review and monitoring.

- Provide support to district administration and DCPU in establishing multi-departmental coordination, convergence, development, implementation and monitoring of ECM, adolescent empowerment programme including MSK and BBBP as per the state action plan.
- Provide inputs (guidance note, capacity building of functionaries, monitoring template) to the district administration/DCPU in developing District Action Plan (DAP), as per the DAP on ECM and Adolescent Empowerment.
- Support DCPU in developing framework/monitoring matrix to monitor the implementation progress of DAP.
- Provide support in orientation of government functionaries on CPMIS/DMIS, facilitate them in collection of information, compile data, graphic representation of data, prepare analytical report and share it with DCPU/DM/State nodal department.
- Provide facilitation and designing support to DCPU in capacity development of District Resource Group (DRG)/Master Trainers from key department for institutionalization (integration in calendar) of the identified SBCC resources in their ongoing training programme.
- With the support of key functionaries develop content (including key messaging, FAQ, AV capsules, discussion guide) on ECM / GBV, positive parenting and adolescent participation and rolling out of SBCC packages in the district - at least one block in each district through District Resource Group.
- Facilitate DCPU and line department for setting up dialogue between adolescents and village/ block /district level officials and influencers around adolescent focused issues, GBV, schemes and highlighting participation via platforms such as Meena Manch, Raju Manch.

4. Support nodal department in community level intervention focusing on strengthening capacities of parents, communities and stakeholder to adopt positive practices supported by preventive and responsive child protection services that protect and empower children and adolescents

- Strengthening the capacity of existing CP service providers (One-Stop Centers, CHILDLINE, District Child Protection Units, Child Welfare Committees and Juvenile Justice Boards) through proper engagement and onsite training to cater for the need of children affected/at risk by COVID-19.
- Support in capacity building of frontline healthcare professionals on providing gender responsive and age sensitive response to women and girl survivors of violence, including SGBV
- Promote and facilitate meaningful adolescent participation and engagement to inspire action on COVID-19 specific and sensitive programming in State including ECM, EVAC, prevention of MHPSS.

5. Reporting and documentation

- Support in periodic review the progress in districts, compile progress report, and share it with department and UNICEF.
- Submission of periodic report and documentation of best practices.
- Aware of and compliance with the UNICEF's and IED UP polices related to working environment.

Duty station: Division/District

Duration: Till 31 December 2021 and extension is based on performance

Supervisor: Project Director, IED UP

Required competencies and skill set for all the positions:

Self – motivated team worker with a clear drive for results; Good interpersonal skills; Strong networking, especially with Government counterparts; working with the government system, Flexibility and responsiveness, Developing reports and technical documents in English on child protection and women empowerment, Ability to meet deadlines , Knowledge in Hindi and English, Documentation skills along with good skills in MS Office.

How to Apply

Interested candidates may mail their CV with a covering letter to - iedup.consultant@gmail.com & add cc to director.ied@gmail.com Latest by the **28th April 2021**

For any query please contact at 9415088065